

BATH CHRISTIAN TRUST

1a Forum Buildings, St James Parade, Bath BA1 1UG. Telephone 01225 463556

JOB DESCRIPTION

Children's and Families' Pastor

1 Working Hours (3 days per week)

- 22.5 hours per week: 3.5 hours to be worked on a Sunday morning (9.30am – 1pm)
- There may be a requirement to work some evenings

2 Outline responsibilities

- To lead and develop the children's ministry at Life Church Bath
- To develop the role of Families' Pastor and ministry to families

3 Key tasks

- To lead and develop the children's ministry at Life Church Bath
 - Responsible for the Sunday expression of the Children's Ministry
 - Responsible for the volunteer teams including their training and development
 - Responsible for the administration of the ministry, including rotas, resources and all other associated administrative tasks
 - Responsible for curriculum
 - Responsible for the safety of children whilst in any activity you have organised, or permitted, in so far as you are able and is within your control
 - To champion children in Life Church Bath
 - To promote the Children's Ministry through all avenues including social media
 - To pastor children
 - Through the sending of birthday cards and acknowledgment of life moments
 - Helping them transition well (e.g. into schools, between primary and secondary education)
- To develop the ministry of Families' Pastor and ministry to families
 - To work with pastors in areas such as, but not exclusively
 - Family Services
 - Baby dedications
 - Mother's Day / Father's Day etc
 - Communicate clearly and regularly with parents and carers, verbally and through emails and social media
 - To seek ways to promote healthy family life
 - To seek ways to strengthen family life
 - To create opportunities for families to connect with one another

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- To support parents in bringing their child through to faith in areas such as, but not exclusively
 - Teaching of salvation, water baptism
- To support families in parenting in areas such as, but not exclusively
 - The provision of parenting classes
- To actively promote safeguarding children by
 - Ensuring that the safeguarding policies, procedures and guidelines are followed in all children's activities
 - Ensuring that accurate and detailed records are kept
 - Working with the safeguarding co-ordinator and the deputy safeguarding co-ordinator

4 Working With

- Senior Leaders
- The Safeguarding Co-ordinator
- The Youth Pastor
- The Worship Pastor
- All other ministries and office staff at Life Church Bath
- Volunteer Team Leaders / Members
- Parents and Children
- City wide children's pastors and leaders of other children's ministries
- Schools etc

5 Other Tasks

- Maintain good order of laptop, word-processing and computer tasks and management
- Attend office meetings
- Carry out any such tasks in keeping with the nature of the job as shall from time to time be determined
- Ensuring that we work sustainably and strive to reduce energy consumption throughout the building